As a collaborative of congregations united in action, we create homes and advance equitable housing.

Service Partnerships Manager

The Organization

Beacon Interfaith Housing Collaborative has a vision that ‘all people have a home’. We are an experienced housing organization that operates supportive and affordable homes, develops affordable and supportive housing, shelters families, and organizes to impact housing policy. Our focus is on households who make less than $30,000 a year and those who are experiencing homelessness. The nearly 100 congregations who make up our collaborative are putting their faiths into action through leadership, advocacy, organizing, and service.

At Beacon we believe that systemic racism causes housing inequities. As a learning organization we are interested in adding individuals who hold high levels of cultural competency and who are willing to learn and work with others to deepen our capacity to address bias and racial inequities. Visit our website for more information about our strategies, programs and how our values of risk taking, race equity and inclusive decision making supports our learning and continued evolution.

The Beacon office is located on University Ave & Highway 280 (along the Metro Green Line), convenient to both Minneapolis and St. Paul. For more information, check out www.beaconinterfaith.org.

The Position

The Service Partnerships Manager supports the delivery of high-quality, ethical, and collaborative support services in currently operating programs in the growing Beacon Supportive Housing portfolio. They cultivate professional and positive relationships with contracted service program staff, facilitate routine quarterly partnership meetings that foster continuous improvement in services, and center collaboration, risk taking, race equity, and inclusive decision-making in partnership encounters.

The Service Partnerships Manager understands and promotes the best practices of site-based supportive housing including the Services and Property Management collaborative process. They manage and facilitate timely contract renewals while also supporting the development of emergent frameworks and approaches in a growing portfolio of programs serving diverse populations across diverse models of service programs. They are a vital team member of the Service Partnerships department and take pride in realizing the agency’s vision that all people have a home.

This is a full-time position, and is eligible for health benefits, our retirement plan, and paid-time off. The annual salary range for this position is $62,000 - $72,000. The position is part of the collective bargaining unit (union). This position is currently remote due to COVID. In the future, the position may be in-office, remote, or hybrid.

www.beaconinterfaith.org/careers

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Duties and Responsibilities

The primary responsibility of the Service Partnerships Manager is to support contracted service organization partners toward the best possible process and program outcomes within the context of contracted service partnerships. Beacon contracts service organizations as the expert in developing and implementing services; the Service Partnership Manager represents Beacon as the active owner and developer of these sites, holding a collaborative and respectful partnership space for candid discussion, evaluation, and support of the service programs’ continuous improvement. The responsibilities of the Service Partnerships Manager include:

- Coordinate and facilitate routine (quarterly) meetings with partners in alignment with the Service Contract year cycles; monitor the Service Contract’s key deliverables of Program Outcomes, relevant data reporting, alignment with annual Service Budget, and supporting collaborative process with Housing Management staff on the site.
- Coordinate or participate in as-needed meetings to offer thought partnership in times of critical cases or needs; recommend and actively support solutions.
- Participate in grantee monitoring/site visits and relevant community committees in collaboration with Public Grants and Program Evaluation Coordinator to maximize Beacon’s knowledge of systems that effect service delivery.
- Participate in Beacon inter-department and cross-department collaborative work to support program success; especially collaboration with Beacon Operations staff to share knowledge, promote collaborative process and streamline partner contacts.
- Participate in strategic and process development work with Service Partnerships team to optimize partnership success; help develop and pilot continuous or stand-alone initiatives that will bring concrete benefits to program staff, site teams, and residents.
- Participate in developing emergent and strategic frameworks, approaches, and activities with Director of Service Partnerships that will maximize ethical and efficient partnership management processes, programmatic success, and Beacon’s wider agency goals.
- Demonstrate Beacon’s values of collaboration, risk-taking, race equity, and inclusive decision-making.

Qualifications

- 4 yr. degree in Human Services or related field; 2+ years’ experience in supportive housing or other behavioral health nonprofit management.
- A 2 yr. degree in related relevant field and additional 2 years of program management and/or personal advocacy experience will be considered equivalent
- Ability to pass DHS background check

Knowledge, Skills, and Abilities

Knowledge

- Supportive Housing best practices (specifically site-based, permanent supportive housing)
- Homeless Response System in the Metro (Hennepin and Ramsey County) region
- Community based services and systems for people with low incomes and living with disabilities
- Typical support service revenue sources including county and Medicaid billable services

Skills

- Service Contract and Budget monitoring

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Partnership meeting planning and facilitation
Inclusive and clear communications in writing, verbal, and remote technologies
Supportive Housing Service program management and evaluation

Desirable:
• Training/teaching skills
• Trauma Informed Systems approach

Abilities
• Using both self-directed and collaborative work approaches
• Willingness to reflect on inclusive process efforts with self, supervisor, and in collaborative teams

If you are excited about being part of an organization with a big goal and collaborative spirit, learn more about Beacon and this position at www.beaconinterfaith.org. Please submit a resume with cover letter to HR@beaconinterfaith.org.

Beacon has recently voluntarily recognized a union for employees. At the time of this posting, Beacon and Union Employees are engaged with and committed to a collective bargaining process with the shared goal and mission that ‘all people have a home’.

Beacon strives to be an authentically inclusive organization. As an equal opportunity employer, Beacon does not discriminate against candidates on the basis of race, color, creed, religion, national origin, sex, age, physical or mental disability, veteran status, gender identity or expression, or sexual orientation. We affirm that all people are valuable and deserve respect, we welcome diverse perspectives and backgrounds, and foster an inclusive and collaborative environment as we work together on our vision that “All people have a home”. Women, people of color, LGBTQ+ individuals, and members of other minority or marginalized groups are strongly encouraged to apply.